



METHODOLOGY STRUCTURING TOOL, V2.0
METHODOLOGIES PROGRAM
TERO CARBON AVALIAÇÕES E CERTIFICAÇÕES S.A.



METHODOLOGY STRUCTURING TOOL

VERSION 2.0

METHODOLOGIES PROGRAM

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IDENTIFICATION

DOCUMENT	Methodology Structuring Tool
VERSION	2.0
INTEGRAL PART OF THE	Methodologies Program
STATUS	Under Public Consultation
PUBLICATION DATE	04/01/2025
STANDARD	Tero Carbon Avaliações e Certificações S.A. (contato@terocarbon.com)
PROGRAM	All
SECTOR	All
TYPE	All



LIST OF ACRONYMS

CDM	Clean Development Mechanism
GHG	Greenhouse Gas



LIST OF PROGRAMS

Certification Program
Methodologies Program
Assets Program



LIST OF SUPPORTING DOCUMENTS

NAME	PROGRAM
Definitions	All



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1. INTRODUCTION

The **Methodology Structuring Tool** was developed to support developers in organizing and systematizing the information required for submitting methodologies to Tero Carbon's Methodology Program. This tool serves as a practical guide, ensuring that all essential requirements are clearly and objectively addressed, facilitating the analysis and approval of the methodology.

In addition to standardizing information, the proper structuring of the methodology prevents rework, reduces inconsistencies, and makes the review and approval process faster and more efficient within the voluntary carbon market.

2. OBJECTIVE

To provide a standardized framework for the development and submission of methodologies, assisting developers in presenting information clearly, coherently, and comprehensively, ensuring that all necessary requirements for review and publication are met.

3. STRUCTURING

This checklist defines the minimum recommended structure for methodologies aimed at generating environmental assets, following internationally recognized standards such as the Clean Development Mechanism (CDM). However, proponents may suggest adjustments or include additional information they deem relevant, provided that the methodology remains coherent and compliant with the requirements of the Tero Carbon Methodologies Program.

1. Cover Page:

- Methodology name.
- Document version (e.g., v1.0).
- Tags: Methodology, sector, type.

2. Identification Table:

- Methodology name.
- Version.
- Status: Under development.
- Publication date.
- Author (Company Name, contact email).
- Standard.
- Program.
- Sector.
- Type.
- List of project activities.
- GHG mitigation.

3. List of Acronyms:

- Table of acronyms used in the document.

4. List of Programs:

- Table listing Tero Carbon Programs.

5. List of Supporting Documents:

- Table with documents that complement the methodology.

6. Table of Contents:

- Document structure with page numbering.

7. Introduction:

- Brief introduction to the methodology.

8. Scope, Acceptance Criteria, and Activities:

- Scope.
- List of acceptance criteria.

- List of activities covered by the methodology, with respective descriptions.

9. Baseline:

- Physical boundaries of the project.
- Selection of carbon reservoirs considered in GHG emissions accounting.
 - Table of carbon pools types.
 - Table of GHG emission sources.
- Baseline Selection and Additionality Demonstration.
- Baseline for different scenarios.
- Leakage.
- Quantification of GHG emissions by the project.
- Calculation of GHG reduction/avoidance and/or net removal by the project.
- Risk of non-permanence and buffer reserve calculation, if applicable.
- Calculation of generated permanent carbon credits.
- Project scale definition.

10. Monitoring Procedure:

- Monitoring Plan.
- Methodology and Monitoring Quality.
- Verification Period.
- Monitoring Report.

11. Version History:

- Table with an updated version history.



VERSION HISTORY

VERSION	DATE	NOTES
2.0	04/01/2025	Change of the document name, as well as the layout and structure of the methodology.
1.0	08/19/2024	Initial version approved by the Board and released for public consultation.