



METHODOLOGY ACCEPTANCE CRITERIA
ANALYSIS TOOL, V2.0
METHODOLOGIES PROGRAM
TERO CARBON AVALIAÇÕES E CERTIFICAÇÕES S.A.



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IDENTIFICATION

DOCUMENT	Methodology Acceptance Criteria Tool
VERSION	2.0
INTEGRAL PART OF THE	Methodologies Program
STATUS	Under Public Consultation
PUBLICATION DATE	04/01/2025
STANDARD	Tero Carbon Avaliações e Certificações S.A. (contato@terocarbon.com)
PROGRAM	All
SECTOR	All
TYPE	All



LIST OF ACRONYMS

AFOLU	Agriculture, Forestry, and Other Land Uses
ART	Technical Responsibility Annotation, in Portuguese, <i>Anotação de Responsabilidade Técnica</i>
CNPJ	National Registry of Legal Entities, in Portuguese, <i>Cadastro Nacional de Pessoa Jurídica</i>
PDD	Project Design Document



LIST OF PROGRAMS

Certification Program
Methodologies Program
Assets Program



LIST OF SUPPORTING DOCUMENTS

NAME	PROGRAM
Definitions	All
Methodology Structuring Tool	All
Project Additionality Demonstration Tool	All
Project Scale Analysis Tool	All
Socio-Environmental Safeguards Analysis Tool	All
PDD Structuring Tool	All
Methodological Basis and Methods for Estimating Carbon Stocks in AFOLU Projects	NBS
Non-Permanence Risk Analysis and Project Buffer Reserve Calculation Tool	NBS



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1. INTRODUCTION

The **Methodology Acceptance Criteria Analysis Tool** consists of evaluating the documents and information submitted by the Methodology Developer. Conducted by Tero Carbon's internal team, this process encompasses not only the technical verification of the methodology but also its compliance with regulatory and normative requirements. Additionally, bibliographic research is carried out to ensure the originality of the proposal and its alignment with industry best practices.

2. OBJECTIVE

The purpose of this tool is to provide a structured guide for the submission of methodologies, assisting developers in organizing information and meeting Tero Carbon's acceptance criteria. By ensuring greater clarity and standardization in the presentation of documents, the tool helps reduce inconsistencies, minimizing rework and optimizing the time dedicated to the review and publication process of methodologies.

3. CHECKLIST: NEW METHODOLOGIES

3.1 Developer Documentation

- Copy of the organization's incorporation documents and the latest amendment to the **Articles of Association**.
- CNPJ registration card** (for companies incorporated in Brazil).
- A brief document containing the Developer's information: Trade Name, Description, history of operations in the carbon market, contact details, webpage, etc.

3.2 Methodology Listing

- Image for the methodology's future webpage banner (1200 x 400 pixels).

4. CHECKLIST: MANDATORY DOCUMENTATION

- Methodology document in both **Portuguese** and **English**, structured according to the "**Methodology Structuring Tool**."
- Document detailing the **Additionality Thesis**.
- Document detailing the **Baseline**.
- Declaration of Assignment of Usage Rights**, individually or jointly signed by each methodology developer.
- Technical Responsibility Annotation (ART)** or an equivalent document issued by the relevant authority, designating a technical representative from the Developer as the responsible technician for the project.
- Notarized signatures or signatures validated by a certification entity recognized by the Federal Government (e.g., gov.br).

5. CHECKLIST: DOCUMENT AND SUPPORT TOOL UPDATE

- Definitions:** Document detailing the update request, including technical justification and proposed modifications, if applicable.
- Project Additionality Demonstration Tool:** Document detailing the update request, including technical justification and proposed modifications, if applicable.
- Project Scale Analysis Tool:** Document detailing the update request, including technical justification and proposed modifications, if applicable.
- Socio-Environmental Safeguard Analysis Tool:** Document detailing the update request, including technical justification and proposed modifications, if applicable.
- DCP Structuring Tool:** Document detailing the update request, including technical justification and proposed modifications, if applicable.
- Methodological Basis and Methods for Estimating Carbon Stocks in AFOLU Projects:** Document detailing the update request, including technical justification and proposed modifications, if applicable.

- Non-Permanence Risk Analysis and Project Buffer Reserve**
Calculation Tool: Document detailing the update request, including technical justification and proposed modifications, if applicable.

6. CHECKLIST: PILOT PROJECT INFORMATION (IF APPLICABLE)

- Estimates Based on Quali-Quantitative Diagnosis:
 - Technical Note or Report** with the quantification estimate of the pilot project;
 - Spreadsheet with raw data from the **Quali-Quantitative Diagnosis**, if applicable.
 - Regression analysis spreadsheet for **site/project-specific equation adjustment**, if applicable.
 - Spreadsheet with calculation records for estimated reduced/avoided and/or removed emissions for: (a) the total duration of the pilot project, and e (b) annually.
- Estimates Based on Approved Software:
 - Technical Note or Report** with the quantification estimate.
 - Spreadsheet containing the remote data used as input for the software.



VERSION HISTORY

VERSION	DATE	NOTES
2.0	04/01/2025	Change of name, along with layout adjustments and checklist improvements.
1.0	08/19/2024	Initial version approved by the Board and released for public consultation.